

**January 11, 2018**

**RESOLUTION #1-18**  
**MOTION TO DESIGNATE OFFICIAL NEWSPAPER**

Pursuant to Section 64 of the Town Law, the Hudson Register Star and the Daily Freeman are hereby designated as the official newspapers for the Town of Livingston.

**RESOLUTION #2-18**  
**MOTION TO DESIGNATE DEPOSITORIES**

Pursuant to Section 64 of the Town Law, Key Bank and the Bank of Greene County are hereby designated as the approved depositories in which the Supervisor, Town Clerk, Town Justice and Tax Collector shall deposit all monies coming into their hands by virtue of their office.

**RESOLUTION #3-18**  
**MOTION TO APPOINT ATTORNEY FOR THE TOWN AND**  
**ATTORNEY FOR THE TOWN FOR PLANNING AND ZONING**

Rob Fitzsimmons shall be appointed as attorney for the town for a one-year term expiring Dec. 31, 2018. Theodore Hilscher shall be appointed interim attorney for the town for planning and zoning as needed.

**RESOLUTION #4-18**  
**MOTION TO APPOINT ENGINEER FOR THE TOWN**

Crawford and Associates shall be appointed engineer for the town for a one-year term expiring Dec. 31, 2018.

**RESOLUTION #5-18**  
**MOTION TO APPOINT DOG SHELTER**

That the Town will contract with Pine Plains Veterinarian as the primary shelter and Col.-Greene Humane Society as a secondary shelter for seized dogs in 2018.

**RESOLUTION #6-18**  
**MOTION TO APPOINT DOG CONTROL OFFICER**

That Martin Palumbo be hereby appointed Dog Control Officer for the year ending December 31, 2018.

**RESOLUTION #7-18**  
**MOTION TO AUTHORIZE PURCHASE UNDER \$500**

That the Town Superintendent of Highways be authorized to purchase tools, equipment, tires and miscellaneous items without action of the Town Board in the amount not to exceed Five Hundred Dollars (\$500.00) per purchase. All purchases made by any representatives of the Town of Livingston must receive approval by the auditing committee by way of a request form. All purchases must be subject to Procurement Policy.

**RESOLUTION #8-18**  
**MOTION TO SET RATE OF TRAVEL**

The rate of travel on official business in a personally owned vehicle is hereby set at the Federal employee General Services Administration reimbursement rate. The current rate is fifty-four and one half cents per mile (\$0.545).

**RESOLUTION #9-18**  
**MOTION TO HIRE COURT STENOGRAPHER**

That Town Justices be authorized to hire a court stenographer as necessary for a record of testimony in cases before the Court at a rate to be determined.

**RESOLUTION #10-18**  
**MOTION TO AUTHORIZE USE OF STENOGRAPHER**

That the Supervisor and Town Clerk be authorized to use the services of a stenographer when required by law at a rate to be determined.

**RESOLUTION #11-18**  
**MOTION TO SET REGULAR TOWN BOARD MEETINGS**

That the regular monthly meeting of the Town Board be held on the second Thursday of each month at 7:00 pm in the Town Hall, County Route 19, Livingston.

**RESOLUTION #12-18**  
**MOTION TO DESIGNATE DELEGATE FOR ASSOCIATION OF TOWNS**

That Tammy Molinski be designated delegate and James Guzzi alternate delegate, respectively, at the Annual Association of Towns meeting in February 2018.

**RESOLUTION #13-18**  
**MOTION TO APPOINT BUDGET OFFICER**

That James Guzzi, Supervisor, is hereby appointed Budget Officer for the year 2018.

**RESOLUTION #14-18**  
**MOTION TO APPOINT DEPUTY SUPERVISOR**

That Will Yandik is hereby appointed as Deputy Supervisor for the term expiring December 31, 2018.

**RESOLUTION #15-18**  
**MOTION TO APPOINT REGISTRAR**

That Tammy Molinski be appointed Registrar of Vital Statistics for the Town of Livingston, year ending December 31, 2018.

**RESOLUTION #16-18**  
**MOTION TO APPOINT DEPUTY TOWN CLERK**

That Lydia LeMay be appointed Deputy Town Clerk as needed at the hourly rate of \$17.68.

**RESOLUTION #17-18**  
**MOTION TO APPOINT HANDYMAN**

That Jim Molinski be appointed handyman until Dec. 31, 2018.

**RESOLUTION #18-18**  
**MOTION TO APPOINT GROUNDSKEEPER**

That Joseph Gatti be appointed groundskeeper until Dec. 31, 2018.

**RESOLUTION #19-18**  
**MOTION TO FIX SALARIES**

That this Town Board does hereby fix the salaries and wages of the various officers and employees for the fiscal year beginning January 1, 2018 in the amount stated:

<b><u>TITLES OF POSITIONS</u></b>	<b><u>AMOUNTS</u></b>	<b><u>PAYABLE</u></b>
Supervisor	\$8,941	Yearly
Deputy Supervisor	\$1,640	Yearly
Town Justice Weaver	\$15,777	Yearly
Town Justice Guzzi	\$10,951	Yearly
Town Clerk/Collector	\$30,208	Yearly
Sole Assessor	\$25,740	Yearly
Councilman (4)	\$3,093	Yearly
Budget Officer	\$1,060	Yearly
Dog Control Officer	\$5,972	Yearly

Part Time Dog Control Officer	\$1,124	Yearly
Hall Custodian	\$4,301	Yearly
Reg. of Vital Statistics	\$3,779	Yearly
Historian	\$1,871	Yearly
Deputy Historian	\$ 814	Yearly
Zoning Enforcement Officer/Bldg. Insp.	\$15,300	Yearly
Assessment Review Board	\$100 (per meet)	Yearly
Planning & Zoning Board Members	\$55 (per meet)	Yearly

<b><u>TITLES OF POSITIONS</u></b>	<b><u>AMOUNTS</u></b>	<b><u>PAYABLE</u></b>
Planning & Zoning Board Chairman	\$100	per attendance
Hourly Worker-Town Hall	\$17.68	per hr.
Court Clerk	\$17.98	per hr.
Deputy Court Clerk	\$17.68	per hr.
Bookkeeper	\$20.00	per hr.
Recorder of Fixed Assets	\$250	Yearly
CEO	\$3.00	per hr.
Handyman	\$17.68	per hr.
Groundskeepr	\$17.68	per hr.

### **HIGHWAY DEPARTMENT**

<b><u>TITLES OF POSITIONS</u></b>	<b><u>AMOUNTS</u></b>	<b><u>PAYABLE</u></b>
Highway Superintendent	\$53,899	Yearly
Deputy Highway Superintendent	\$714	Yearly
Machine Operator	\$20.20	per hr.
Sr. Machine Operator 1	\$19.90	per hr.
Sr. Machine Operator 2	\$19.46	per hr.
New Worker	\$17.33	per hr.
Part Time New Worker	\$14.37	per hr.
Mechanic	\$.60/hr differential	

-(All highway workers receive hospitalization and retirement as per employee policy)  
 -\$1,500 Insurance buy out at year-end-must provide documents showing other insurance.

### **VACATION FOR HIGHWAY EMPLOYEES**

1 Year	1 Week
2 Years	2 Weeks
7 Years	3 Weeks

**HOLIDAYS FOR 2018-** Same as County – See pay schedule

### **RESOLUTION #20-18** **MOTION TO AUTHORIZE DEPUTY SUPERVISOR TO SIGN** **CHECKS**

That Will Yandik, Deputy Supervisor, is hereby authorized to sign checks in the absence of Supervisor James Guzzi.

**RESOLUTION #21-18**  
**MOTION TO APPOINT CHAIRMAN TO THE PLANNING BOARD**

That Phil Schmidt be appointed Chairman of the Planning Board for the Town of Livingston for the year ending December 31, 2018.

**RESOLUTION #22-18**  
**MOTION TO APPOINT CHAIRMAN TO THE ZONING BOARD OF APPEALS**

That Thomas Alveraz be appointed Chairman to the Zoning Board of Appeals for the Town of Livingston for the year ending December 31, 2018.

**RESOLUTION #23-18**  
**MOTION TO TO APPOINT BOOKKEEPER**

That Donna Lynk Campion working in conjunction with Karp, Ackerman, Skabowski, C.P.A. be appointed as bookkeepers for the Town of Livingston for a term expiring Dec. 31, 2018.

**RESOLUTION #24-18**  
**MOTION TO APPOINT BUILDING INSPECTOR and ZONING ADMINISTRATOR**

That Jay Trapp be appointed Building Inspector and Zoning Administrator for the year ending December 31, 2018.

**RESOLUTION #25-18**  
**MOTION TO APPOINT CODE ENFORCEMENT OFFICER**

That Jay Trapp be appointed Code Enforcement Officer for the year ending December 31, 2018.

**RESOLUTION #26-18**  
**MOTION TO APPOINT MARRIAGE OFFICER**

That Michael Kaufman be re-appointed Marriage Officer for 2018.

**RESOLUTION #27-18**  
**MOTION TO APPOINT FIXED ASSETS OFFICER**

That Donna Campion be appointed Fixed Assets Officer for 2018.

**RESOLUTION #28-18**  
**MOTION TO APPOINT SENIOR NUTRITION SITE**  
**COORDINATOR**

That Judy Harp be re-appointed the Coordinator of the Livingston Senior Nutrition Program for 2018.

**RESOLUTION #29-18**  
**MOTION TO APPOINT TOWN HISTORIAN**

That Joseph Gatti be re-appointed Town Historian for 2018.

**RESOLUTION #30-18**  
**MOTION TO APPOINT DEPUTY TOWN HISTORIAN**

That Vincent Dicks be appointed Deputy Town Historian for 2018.

**RESOLUTION #31-18**  
**MOTION TO APPOINT DEPUTY HIGHWAY SUPERINTENDENT**

That Earl Lyons be appointed Deputy Highway Superintendent for 2018.

**RESOLUTION #32-18**  
**MOTION TO ACCEPT RESOLUTIONS #1-18 to 32-18**

A motion was made and seconded to accept and authorize Resolutions #1-32 as presented

Vote – Aye\_\_\_\_\_ Nays\_\_\_\_\_

**THE SUPERVISOR APPOINTED THE FOLLOWING COMMITTEES**

**AUDITS**

BENDER, GUZZI, MASSARO, SHUMSKY, YANDIK

Oversee the accuracy and completion of all yearly audits and formulate corrective action plans to address deficiencies.

**BUILDINGS**

BENDER, MASSARO

Oversee the repair and upkeep of the town hall, history barn, rec park, and town highway buildings, including but not limited to the physical structure of the exterior, roof, windows, heating and lighting systems, electrical systems, interior floors and walls, keys, locks, and furniture. Ensure that all capital projects are properly put out for bid. Manage the Town Handyman and conduct annual performance reviews.

**COMMUNICATIONS**

YANDIK, MOLINKSI

Manage the town's website, post notices to the newspaper for meetings and public hearings, manage the town's newsletter, draft important letters to public and private agencies, and manage media relations on behalf of the Town Board.

**ETHICS**

BENDER, MASSARO

Receive allegations of breach of ethics, direct claims to the County Board of Ethics, and follow such claims as they are deliberated.

**HIGHWAY**

GUZZI, YANDIK

Oversee and foster cooperation between the Town Board and Highway Superintendent on budgetary, staffing, equipment, and structural issues to ensure that the Highway Department has the support and services they need to perform their duties.

**OFFICE SUPPORT**

BENDER

Oversee all purchasing, upgrading, and maintenance of computers, fax, telephone, answering machine and call prompt systems, copy machine, software, BAS systems, software and data backups, alarm and security systems for all town staff, departments, and town properties.

**PLANNING AND ZONING**

BENDER, MASSARO, SHUMSKY

Oversee the Planning and Zoning Boards, ensuring that both boards have the support they need to consistently apply the town's zoning law and master plan. Receive and follow up concerns from both board members and residents regarding the zoning law and the application of that law. Interview new candidates for vacancies on both boards. Oversee the offices of code enforcement, zoning enforcement, and the building inspector to ensure the proper application of law. Address and follow up with resident concerns related to permitting and enforcement of all applicable laws and zoning codes.

**SPECIAL PROJECTS**

BENDER, GUZZI, MASSARO, SHUMSKY, YANDIK

The Supervisor will appoint committees as needed and stand as follows:

**HIGH-VOLTAGE TRANSMISSION**

GUZZI, YANDIK

*Brief the board on developments regarding utility proposals to construct 345-kv transmission lines on two routes through the Town*

**TWIN LAKES**

BENDER, MASSARO, YANDIK

*Convene Town meetings to explore management options and improvements of lakeside property in Elizaville.*

**SHORT-TERM RENTAL PROPERTIES**

GUZZI, YANDIK

*Examine and update town laws regulating single family short-term rentals such as those offered through Airbnb.*

**The Supervisor Appointed the Following Citizens to Committees:**

**CITIZEN SPECIAL PROJECTS COMMITTEE**

Joe Leto

The Supervisor will assemble special projects committees to address issues as necessary

**COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL**

Lucy Swope

**COUNTY SENIOR CITIZEN ADVISORY COUNCIL**

Arlene Sweeney, Pauline Czajka

Juan Torres – Alternate.

**COUNTY TRAFFIC SAFETY BOARD**

Joe Leto

**COUNTY YOUTH BOARD**

Zach Feuer

**NUTRITION/SENIOR PROJECTS**

Pauline Czajka, Judy Harp

Support the Senior Nutrition Center on behalf of the Town Board and develop local events and programming to engage and support our senior citizens.



**PARKS AND RECREATION**

Judy Bender, William Bender, Donna Campion

Brief the Town Board on the upkeep and functions of the Town Recreation Park, including all organized recreational and youth programming.

**THE SUPERVISOR APPOINTED THE FOLLOWING:**

Eileen Yandik	Planning Board Secretary
Eileen Yandik	Zoning Board Secretary
Donna Campion	Bookkeeper
Judy Bender	Assessor Secretary
Stacy Colloton	Bldg. Inspector/CEO Secretary
Eileen Yandik	Court Clerk
Isadora Schultz	Deputy Court Clerks
Bob Brenzel	Dep. Court Clerk to fill in as needed

**MEMBERS AND TERMS OF VARIOUS BOARDS**

**Planning Board** (7 Year term expires 12/31 of last year)

Philip Schmidt (Chair)	2013-2019
Robert Bellinger	2014-2020
James McFarland	2012-2018
John Ross	2018-2024
Bernard Stickle	2018-2023
Albert Keil	2016-2022
Stephen Thibeault	2013-2019
Alternate – Martin Naowith	(2015)-2021

**Zoning Board of Appeals** (5 Year term expires 12/31 of last year)

Thomas Alvarez (Chair)	2018-2021
Sarah Price	2016-2020
Charles Dickens	2015-2019
Stan Yarien	2014-2018
Charles Schneider	2018-2022
Alternate – Zach Feuer	2018-2022

**Assessor – Kenneth Leggett** 2013-2019  
(6 Year term expires 9/30 of last year)

**Assessment Board of Review** (5 Year term expires 9/30 of last year)

Michael Boote	2015-2019
Ben Scroden	2013-2018
Charles Schneider	2013-2018